



## COURSE DATASHEET

<b>Semester:</b>	2015/16/2
<b>Course:</b>	Communication in Engineering
<b>Code:</b>	VEMKVVB212K
<b>Responsible department:</b>	Department of Hydrocarbon and Coal Processing
<b>Department code:</b>	MKOL
<b>Responsible instructor:</b>	Eszter Kriván

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### Course objectives:

Acquirement of skills and techniques that are commonly applied in engineering, too.

### Course content:

Detailed content of the subject

1. Elements of communication
2. Methods of communication (verbal and non-verbal communication, metacommunication)
3. The global communication
4. Listening and understanding
5. Self-knowledge, sensing and cognition
6. Human knowledge
7. Human characterologies
8. Manipulation
9. Intelligence, emotion. Effectiveness of communication.
10. Socialization and communication. Communication networks.
11. Organisational culture and the direct human communication
12. Communication strategies
13. Development of conflict
14. Conflict management skills

### Requirements, evaluation and grading:

Requirements:

Participation on the lectures not compulsory, but it is recommended.

It is necessary to achieve 50 % at the exam to fulfil the subject.

Possibilities for repeating the subject:

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Accepted equivalent subjects:

Learning efforts necessary to satisfy the requirements of the subject:

Attend lectures : 28 hours



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### Required and recommended readings:

Required and suggested references:

Szabó Katalin: Kommunikáció felsőfokon, Kossuth Kiadó, Budapest, 2002

Barbara and Allen Pease: A testbeszéd enciklopédiája, Park Kiadó, Budapest, 2006

Stuart Sutherland: Irracionalitás, Noran Libro Kiadó, 2010

Buda Béla: A közvetlen emberi kommunikáció szabályszerűségei, <http://mek.oszk.hu>